

## **Public Involvement and Communication Committee**

Date: Thursday, October 10, 2002

Time: 1:30 – 5:00 p.m.

Location: Room 142, Federal Building, Richland

Call-in Line: Via the Hanford Operator (509-376-7411 or 800-664-0771, ext. 0)

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- 1:30 p.m. Welcome, Introductions, and Committee Business – Amber Waldref, Committee Chair**
- Adopt summary from September 4th meeting
- 1:35 p.m. Committee Mission Concepts**  
*Purpose: Reach consensus on mission concepts and guidelines for future work*
- Presentation of mission concepts (Amber Waldref)
  - Agency perspective
  - Committee discussion
- {Please bring your mission concepts table that was distributed with the meeting agenda}**
- 2:00 p.m. Committee Cross-Cutting Liaisons**  
*Purpose: Develop responsibilities and expectations of cross-cutter liaisons*
- Committee discussion and agreement on roles and responsibilities
  - Agency perspective
- 2:20 p.m. B/C Risk Assessment Pilot**  
*Purpose: Prepare response to agencies on proposed public involvement strategy*
- Issue manager overview (Amber Waldref, Greg deBruler, Bill Kinsella)
  - Agency perspective
  - Committee discussion
- {Please bring the copy of the proposed public involvement strategy that was handed out at the September board meeting.}**
- 2:50 p.m. Public Involvement Announcement Criteria/Values**  
*Purpose: To develop values/criteria that the committee believes should be consistent in all Hanford-related announcements, ads, fliers, etc., in order to bring advice forward to November Board meeting.*
- Issue overview (Amber Waldref)
  - Agency perspective
  - Committee discussion
- {Please bring your copy of the Public Involvement White Paper and the TPA Community Relations Plan for reference during this agenda item.}**
- 3:50 p.m. Board Media Release Policy**  
*Purpose: To develop a proposal for the full board regarding when and how the Board should announce its work by means of media releases.*
- Issue overview (Betty Tabbutt)
  - Agency perspective
  - Committee discussion
- 4:20 p.m. Hanford Solid Waste-EIS**  
*Purpose: Consider public involvement strategy for supplemental HSW-EIS*
- Overview – Amber Waldref

- Agencies' perspective
- Committee discussion

**4:45 p.m. Committee Business – Work Plan and Wrap-up**

- Work assignments
- Identify upcoming needs for committee conference calls and/or meetings
- Confirm committee call placeholder (October 17)
- Assign representative for October Executives Issues Group call

**5:00 p.m. Adjourn**

**Dates to Remember:**

- October 8, Tank Waste Committee meeting, all day
- October 15 - Deadline to reserve room for November Board meeting, West Coast Kennewick Hotel, 1-800-843-4667
- October 17, Public Involvement Committee Call Placeholder, 11:30 a.m.
- October 17, Executive Issues Group Conference Call, 3:00 p.m.
- October 22, Packet deadline for November Board Meeting
- November Board Meeting, November 7 and 8, Kennewick